



ELL Cum Folder
 MANY LANGUAGES, ONE MESSAGE,
 ACADEMIC SUCCESS FOR ALL!



September 2009 ELL Calendar Tips



Sun

Mon

Tue

Wed

Thu

Fri

Sat

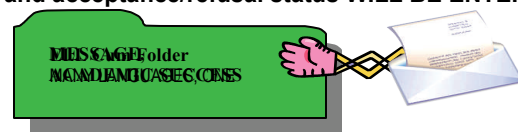
ELL SEPTEMBER TIPS FOR PRINCIPALS, SECRETARIES, AND HOME SCHOOL LIAISONS:

Green folders are to be used **ONLY** for students who:

- qualified for ELL services, accepted, and are placed in the ELL program
- qualified for ELL services but refused
- qualified for ELL services, accepted, and were placed in the ELL program, but parents withdrew the student from the Program

IMPORTANT REMINDER: ALL students new to the district who answer **YES** to one of the two Home Language survey questions must be administered the WIDA MODEL, or the W-APT screener. If a student qualifies for ELL services, the **WIDA—MODEL or W-APT scores, qualification, and acceptance/refusal status WILL BE ENTERED IN PANTHER** by:

- The FWC tester or testing specialist if the student is in elementary school.
- By the school if the student is in the Middle and HS
 - **Middle and HS will send a copy of the test scores to the FWC**
- ALL schools will FAX to the FWC a copy of the letter of enrollment already signed and dated
- ALL schools will enroll students in the program as soon as parents accept ELL services by signing and dating the Notice of Enrollment (Parent Notification Letter).
- ALL schools will enter this additional information in PANTHER.



All **new students** who **qualify** for ELL services must have in their **green folder**:

- **Notice of Enrollment (Parent Notification Letter)** that is signed and dated showing that they have accepted services.
- The ELL Program Description.
- WIDA-MODEL, W-APT scoring sheet and writing booklet

Remember that all students who **refuse** ELL services must have in their **green folder**:

- **Notice of Enrollment (Parent Notification Letter)** signed and dated showing that they do not authorize ELL services for their child.
- WIDA-MODEL, W-APT scoring sheet and writing booklet

For returning students:

- The prescribed screening instruments (**PRE-IPT, WIDA—MODEL, W-APT**) are valid for one school year only. ACCESS test scores are valid from January to January.
- If a student leaves the district and comes back in the **SAME** school year, the student **does not** need to take the **PRE -IPT, WIDA— MODEL, W-APT** again.
- If the student leaves the district and comes back in the **FOLLOWING** school year (or any year after that), the student needs to be screened again.

PRE-IPT, WIDA—MODEL and W-APT are the State prescribed assessments to determine eligibility for ELL services. They should NOT be administered twice for the purposes of revisiting language proficiency.